

Admission Criteria and Schedule

For the academic session 2021-22

- Age Limit** : **For Pre-School :**
03 years+ as on 31st March 2021 but less than 4 years
(Children born between 01-04-2017 and 31-03-2018)
For Pre-Primary :
04 years+ as on 31st March 2021 but less than 5 years
(Children born between 01-04-2016 and 31-03-2017)
For Class I :
05 years+ as on 31st March 2021 but less than 6 years
(Children born between 01-04-2015 and 31-03-2016)
- Total number of seats** : **For Pre-School : 200**
For Pre-Primary : Only Limited Seats
For Class I : Only Limited Seats
- Reserved for EWS / Disadvantaged Group** : 25%

CRITERIA FOR ADMISSION FOR GENERAL CATEGORY SEATS AS PER DoE NORMS

1.	Neighbourhood (Distance from School)			
	Category I	0-6 kms	70 points	70
	Category II	Beyond 6 kms	60 points	
2.	Sibling			20
3.	Alumni Ward			10
		Total		100

- Mode of issuance of Registration Form** : Online & By Hand
Mode of submission of Registration Form : Online & By Hand *

DOCUMENTS REQUIRED FOR VERIFICATION AT THE TIME OF ADMISSION (IN ORIGINAL)

- Two recent Passport size photograph of the child
- Original Date of Birth Certificate
- For Residence Proof : (Any one of the following)
 - Ration Card/Smart Card issued in the name of Parents (Mother/Father having name of child)
 - Domicile certificate of child or of his/her parents.
 - Voter I-card (EPIC) of any of the parents.
 - Electricity bill / MTNL telephone bill / Water bill / Passport in the name of any of the parents or child.
 - Aadhaar Card/UID card issued in the name of any of the parents.

* In case of Online submission, a printed copy of the submitted form along with self attested copy of documents and the photographs to be submitted at the school reception at the time of admission.

Selection Process :

Candidates will be selected after allocation of points as per the criteria mentioned above and documentary evidences attached with the registration form.

Admission Schedule:

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|-----|--|--------------------------|-----------------------|
| 1) | Commencement of admission process and availability of forms | 18.02.2021 | (Thursday) |
| 2) | Last date of submission of application forms in Schools | 04.03.2021 | (Thursday) |
| 3) | Uploading details of children who applied to the school for admission under Open Seats | 09.03.2021 | (Tuesday) |
| 4) | Uploading marks(as per point system) given to each of the children who applied for admission under open seats | 15.03.2021 | (Monday) |
| 5) | The date for displaying the first list of selected children (including waiting list) (along with marks allotted under point system) | 20.03.2021 | (Saturday) |
| 6) | Resolution of queries of parents if any (by written/email/verbal interaction) regarding allotment of points to their wards in the first list. | 22.03.2021
23.03.2021 | (Monday)
(Tuesday) |
| 7) | The date for displaying the second list of children (if any)(including waiting list) (along with marks allotted under point system) | 25.03.2021 | (Thursday) |
| 8) | Resolution of queries of parents if any (by written/email/verbal interaction) regarding allotment of points to their wards in the second list. | 26.03.2021 | (Friday) |
| 9) | Subsequent list of admission if any | 27.03.2021 | (Saturday) |
| 10) | Closure of admission process | 31.03.2021 | (Wednesday) |