

Important Information

SCHOOL HOURS

For Class I to XII	For Class Pre-school to Pre Primary
Summer - 7:30 a.m. to 2:00 p.m.	Summer - 7:30 a.m. to 12:00 noon
Winter - 8:00 a.m. to 2:30 p.m.	Winter - 8:00 a.m. to 12:30 p.m.
OFFICE HOURS	9:00 a.m. to 12:00 noon (on all working days)

Note:-

- All Saturdays will be off for all the classes.
- The schedule for PTM will be given in the Student Manual.
- Principal has the right to declare a working day on any holiday during the academic session.

APPOINTMENT

Class	Venue	Timings & Days
Principal	Principal's Office	9:30 a.m to 10:30 a.m (By Prior Appointment)
Pre-School Pri-Primary, Class-I	Nursery Deptt. Room	8:30 a.m to 9:30 a.m (Monday)
Class- II Class- III	Conference and Meeting Room	8:30 a.m to 9:00 a.m and 2:00 p.m to 2:30 p.m (Monday)
Class- IV Class-V	Conference and Meeting Room	8:30 a.m to 9:00 a.m and 2:00 p.m to 2:30 p.m (Tuesday)
Class- VI	Conference and Meeting Room	8:00 a.m to 8:30 a.m and 2:00 p.m to 2:30 p.m (Tuesday)
Class- VII Class-VIII, Class-IX	Conference and Meeting Room	8:00 a.m to 8:30 a.m and 2:00 p.m to 2:30 p.m (Thursday)
Class- X, XI, XII	Conference and Meeting Room	8:00 a.m to 8:30 a.m and 2:00 p.m to 2:30 p.m (Friday)

SCHOOL MEDICAL ROOM

In case of any illness or accident, first aid is provided in the medical room. In case of an emergency the child is taken to the nearest hospital/ nursing home for treatment under intimation to parents.