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Happy Home Public School
(Sr. Secondary & Affiliated to CBSE)
Pocket-B-4, Sector-11, Rohini Delhi-110085

Ref. No. HHPS/Cir/20-21/010 Date: - 23.02.2021

PARENTAL CIRCULAR REGARDING ANNUAL EXAMINATION FOR CLASS IX & XI

Dear Parent

Greetings for the day!

The school had previously informed you regarding the possibility of conducting OFFLINE/ONLINE exams for Classes IX & XI. We conducted a Virtual PTM on 18th February, 2021 for seeking confirmation from parents and students for the choice of mode of exam. Parents opted for both the mode of exam.

Hence the school has decided to conduct both Offline & Online exam as per the scheduled date sheet and response submitted via Google form and PTM.

OFFLINE exam shall be conducted (pen- paper test) in the school premises and ONLINE exam from home of school students from 25th February for Class XI and for Class IX (26th February) onwards.

We are herewith circulating the guidelines and instructions for the Final exam.

For Offline Students

Reporting time to school: 8.15 am to 8.50 am. To follow social distancing and screening norms we have extended the entry time during normal days too. Students need to enter the school before 8.50 am. Gates will close at 8.50 am sharp on exam days too. No excuses shall be entertained.

Exam duration 9.00 am to 12.15 pm.

Dispersal timing for students:

Gate no 1

12.25 pm for Self students

12.30 pm for Parent students

(Please pick your ward on time)

As the exam will be conducted in the school premises reporting of all the students to school is mandatory during exam days. Students cannot re- opt for Online exam mode during the course of examination.

Students are required to sit for the exam in proper school uniform and carry necessary stationery items.

Covid protocols - Carrying sanitizer, wearing mask (carrying one extra mask), personal items not to be shared etc.to be followed by students.

For Online students

Exam will begin at 9.00 am sharp. Students will take the exam from their home. Subject teachers of class XI and Class teachers of Class IX shall share the question paper on class WhatsApp group.

Exam duration: 9.00 am to 12.15 pm.

Students are required to upload the answer sheet by 12.25 pm on the Google form link shared by the concerned teachers.

Students to write answers specifically on the ruled sheets.

Students should seriously follow online mode exam guidelines as mandated by the school during all the exams conducted till date.

Internet connectivity issues shall not be taken into consideration in the final exams. In case your ward is facing regular internet connectivity issues then you need to opt for Offline exam for your him/ her to ensure smooth attempt of Final exam.

Clearance of outstanding fee dues before commencement of Final exam is mandatory.

Looking forward to your support and cooperation.

Regards

Principal