



**BIRLA VIDYA NIKETAN**  
(Sarala Birla Group of Schools)

## INTERNAL COMMITTEES

(a) **Sexual Harassment Committee** & its formation details are appended below:-

|                                   |                        |                         |
|-----------------------------------|------------------------|-------------------------|
| Head of the Committee             | : Ms Gayatri Kapur     | <b>Head</b>             |
| Teacher in charge Student Welfare | : Ms Pratibha Malhotra | Counselor Senior        |
| Overall discipline in charge      |                        |                         |
| Senior Wing                       | : Ms Vandana Bahl      | Supervisor XI           |
| Middle Wing                       | : Ms Mona Chopra       | Supervisor IX to X      |
| Junior Wing                       | : Ms Shabnam Sharma    | Supervisor III to V     |
|                                   | Ms Kanchan             | Junior School           |
| Parent Representative             | : Ms Veenu Mittal      | Advocate                |
| NGO                               | : Adv Rajesh Yadav     | <b>Diksha Legal Aid</b> |

(b) **Committee under POCSO ACT, 2012** (Protection of Children from Sexual Offences) & its formation details are appended below:-

|                              |  |
|------------------------------|--|
| Staff Member                 | Ms Gayatri Kapur<br>Ms Mona Chopra<br>Ms Deepali Khulbe<br>Ms Shabnam Sharma<br>Ms Pratibha Malhotra |
| Student Member               | : Lavanya Verma & Nitya Dugar  |
| Parent Representative        | : Ms Veenu Mittal, Advocate  |
| NGO, <b>Diksha Legal Aid</b> | : Adv Rajesh Yadav   |

(c) **Redressal of Grievances Committee** & its formation details are appended below: -

|                      |                                  |
|----------------------|----------------------------------|
| Shri CS Chhajer      | : Redressal of Grievance Officer |
| Ms Bharti Arora      | : PGT (Mathematics)              |
| Shri Rajeev Jakhmola | : Admin Manager                  |
| Ms Gayatri Kapur     | : Vice Principal                 |
| Mr Kamal Sharma      | : Transport Supervisor           |

(d) **Tobacco Control Committee** & its formation details are appended below:-

|                           |                                   |
|---------------------------|-----------------------------------|
| Mrs Minakshi Kushwaha     | : Chairperson (Principal BVN)     |
| Mr Harish Rautela         | : PGT (Chemistry)                 |
| Ms Pratibha Malhotra      | : School Counselor                |
| Shri Ajay Dutt            | : MLA                             |
| Inspector Anil Malik      | : SHO                             |
| Mr Dinesh Kumar Choudhary | : MCD Counselor                   |
| Ms. Vasanti Jagdish       | : PTA President                   |
| Ms. Heena Sharma          | : PTA Secretary                   |
| Adv Rajesh Yadav          | : Diksha Legal Aid/Social Worker. |

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(e) **Internal complaint Committee** & its formation details are appended below: -

Staff Member : Ms Gayatri Kapur  
Ms Seema Duggal  
Ms Deepali Khuble  
Ms Gayatri Dudeja  
Ms Pratibha Malhotra

Parent Representative : Ms Veenu Mittal, Advocate

NGO, Diksha Legal Aid : Adv Rajesh Yadav

(f) **Anti Bullying Committee** & its formation details are appended below: -

Staff Member : Ms Minakshi Kushwaha (Principal)  
Ms Gayatri Kapur, Vice Principal & Incharge Primary  
Ms Vandana Bahl (Senior PGT)  
Ms Asha Nair (SMC Representative)  
Ms Shabnam Sharma (Primary Supervisor)  
Ms Pratibha Malhotra (EVGC Counselor)

Student Member : Arushi Singh, Manvi Goel, Sanjit Mathur

Social worker : Adv Rajesh Yadav, NGO, Diksha Legal Aid

(g) **Parents, Teachers & Students Committee to ensure minimum standards of school safety** & its formation details are appended below: -

- |                              |   |
|------------------------------|---|
| (a) Mrs Minakshi Kushwaha    | : Principal/HOS                         |
| (b) Ms Gayatri Kapur         | : Vice Principal                        |
| (c) Mr Rajeev Jakhmola       | : Manager - Admin                       |
| (d) Ms Vasanti Jagdish       | : PTA member of class XII               |
| (e) Mr Shankar Singh         | : PTA member of class VI                |
| (h) Ms Neetika Arora         | : PTA member of class IV                |
| (i) Ms Rashi Manocha         | : PTA member of class II                |
| (j) Ms Vandana Bahl          | : Teachers Representative of class XI   |
| (k) Ms Sanyukta Bhattacharya | : Teachers Representative of class IX   |
| (l) Ms Meenakshi Singh       | : Teachers Representative Junior School |
| (m) Mr CL Mishra             | : Civil Engineer/Estate Officer         |
| (n) Mr Kamal Sharma          | : Transport Supervisor                  |
| (o) Head boy                 | : Senior School                         |
| (p) Head girl                | : Senior School                         |
| (q) Head boy                 | : Junior School                         |
| (r) Head girl                | : Junior School                         |

  
Principal

10<sup>th</sup> March 2022