



**BIRLA VIDYA NIKETAN**  
(Sarala Birla Group of Schools)

## INTERNAL COMMITTEES

(a) **Sexual Harassment Committee** & its formation details are appended below:-

|                                   |                     |                            |
|-----------------------------------|---------------------|----------------------------|
| Head of the Committee             | : Ms Gayatri Kapur  | <b>Head</b>                |
| Teacher in charge Student Welfare | : Ms Pallavi Sharma | <b>Counselor Senior</b>    |
| Overall discipline in charge      |                     |                            |
| Senior Wing                       | : Ms Vandana Bahl   | <b>Supervisor XII</b>      |
| Middle Wing                       | : Ms Mona Chopra    | <b>Supervisor IX to X</b>  |
| Junior Wing                       | : Ms Shabnam Sharma | <b>Supervisor III to V</b> |
|                                   | Ms Kanchan          | <b>Junior School</b>       |
| Parent Representative             | : Ms Veenu Mittal   | <b>Advocate</b>            |
| NGO                               | : Adv Rajesh Yadav  | <b>Diksha Legal Aid</b>    |

(b) **Committee under POCSO ACT, 2012** (Protection of Children from Sexual Offences) & its formation details are appended below:-

|                       |  |
|-----------------------|--|
| Staff Member          | Ms Gayatri Kapur<br>Ms Amrita Singh<br>Ms Mona Chopra<br>Mr Neeraj Kumar Choudhary<br>Ms Shabnam Sharma<br>Ms Pallavi Sharma |
| Student Member        | : Noyonika Dutta, Sch No. 9505, XII-I &<br>Shivangi Sud, Sch No. 9754, XII-I   |
| Parent Representative | : Ms Veenu Mittal, Advocate  |
| NGO, Diksha Legal Aid | : Adv Rajesh Yadav   |

(c) **Redressal of Grievances Committee** & its formation details are appended below: -

|                      |  |
|----------------------|--|
| Shri CS Chhajer      | : Redressal of Grievance Officer       |
| Ms Gayatri Kapur     | : Vice Principal                       |
| Ms Amrita Singh      | : Headmistress, Incharge Junior School |
| Ms Bharti Arora      | : PGT (Mathematics)                    |
| Mr Ashok Kumar Tyagi | : Security-cum-liaison Officer         |
| Shri Rajeev Jakhmola | : Admin Manager                        |
| Mr Kamal Sharma      | : Transport Supervisor                 |

(d) **Tobacco Control Committee** & its formation details are appended below:-

|                           |  |
|---------------------------|--|
| Mrs Minakshi Kushwaha     | : Chairperson (Principal BVN)          |
| Ms Amrita Singh           | : Headmistress, Incharge Junior School |
| Mr Harish Rautela         | : PGT (Chemistry)                      |
| Ms Pallavi Sharma         | : School Counselor                     |
| Shri Ajay Dutt            | : MLA                                  |
| Inspector Anil Malik      | : SHO                                  |
| Mr Dinesh Kumar Choudhary | : MCD Counselor                        |
| Ms Jasmeet Saha           | : PTA President                        |
| Ms. Neetika Arora         | : PTA Secretary                        |
| Adv Rajesh Yadav          | : Diksha Legal Aid/Social Worker.      |

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(e) **Internal complaint Committee** & its formation details are appended below: -

|                       |  |
|-----------------------|--|
| Staff Member          | Ms Gayatri Kapur<br>Ms Amrita Singh<br>Ms Deepali Khuble<br>Ms Gayatri Dudeja<br>Ms Pallavi Sharma |
| Parent Representative | : Ms Veenu Mittal, Advocate  |
| NGO, Diksha Legal Aid | : Adv Rajesh Yadav   |

(f) **Anti Bullying Committee** & its formation details are appended below: -

|                |  |
|----------------|--|
| Staff Member   | Ms Gayatri Kapur, (Vice Principal)<br>Ms Amrita Singh, (Headmistress, Incharge Junior School)<br>Ms Vandana Bahl (Senior PGT)<br>Ms Asha Nair (SMC Representative)<br>Ms Shabnam Sharma (Primary Supervisor)<br>Ms Pallavi Sharma (EVGC Counselor) |
| Student Member | : Ridhima Nagari, Sch NO. 9836, XII-I<br>Shreya Pankaj, Sch No. 9560, XII-H  |
| Social worker  | : Adv Rajesh Yadav, NGO, Diksha Legal Aid  |

(g) **Parents, Teachers & Students Committee to ensure minimum standards of school safety** & its formation details are appended below: -

|     |                       |   |
|-----|-----------------------|---|
| (a) | Mrs Minakshi Kushwaha | : Principal/HOS                         |
| (b) | Ms Gayatri Kapur      | : Vice Principal                        |
| (c) | Ms Amrita Singh       | : Headmistress, Incharge Junior School  |
| (d) | Mr Ashok Kumar Tyagi  | : Security-cum-liaison Officer          |
| (e) | Mr Rajeev Jakhmola    | : Manager – Admin                       |
| (f) | Ms Jasmeet Saha       | : PTA member of class XII               |
| (g) | Ms Heena Sharma       | : PTA member of class VI                |
| (h) | Ms Manjusha Kumari    | : PTA member of class IV                |
| (i) | Ms Jitendra Sharma    | : PTA member of class II                |
| (j) | Ms Mohini Goel        | : Teachers Representative of class XI   |
| (k) | Ms Hemlata Pandey     | : Teachers Representative of class IX   |
| (l) | Ms Meenakshi Gulliya  | : Teachers Representative Junior School |
| (m) | Mr CL Mishra          | : Civil Engineer/Estate Officer         |
| (n) | Mr Kamal Sharma       | : Transport Supervisor                  |
| (o) | Head boy              | : Senior School                         |
| (p) | Head girl             | : Senior School                         |
| (q) | Head boy              | : Junior School                         |
| (r) | Head girl             | : Junior School                         |



**Principal**

**22<sup>nd</sup> August 2022**